

HEAD OF FINANCIAL MANAGEMENT UNIT

CODE: HFMUSHSO/07/2018, NICOSIA, CYPRUS

Company Description:

The newly established State Health Services Organisation (SHSO) in Nicosia, Cyprus, is seeking to recruit a high caliber professional for the position of Head of Financial Management Unit.

Applications for the vacant position of **Head of Financial Management Unit** of the State Health Services Organisation are now being accepted. The position is considered to be of first appointment. The salary of the position is €57.858 and is subject to a salary increase every three (3) years as will be determined by the Board of Directors of the State Health Services Organisation.

Duties and Responsibilities:

- Heads the Financial Management Unit of the State Health Services Organisation
- Responsible for the preparation of the budget of the Organisation and the relevant financial predictions, as well as, the management of issues that are concerned with the issues related to solvency and cash flow of the Organisation
- Responsible for the execution of work that derives through the Organisation's responsibilities, in compliance with the provisions of the State Health Services Organisation Law and the Financial Liability and Budgetary Framework Law
- Provides relevant support to the Directorates of the Organisation
- Cooperates constructively with the Ministry of Health, other government Services and other competent authorities
- Has the responsibilities regarding the planning, organisation, administration and the smooth operation of the Organisation as regards to financial issues and provides support to the CFO for the execution of the operations of the Unit
- Ensures the training of the personnel and prepares notes, memos, reports, and suggestions regarding the solving of various issues that concern the financial operation of the Organisation
- Executes any other duties assigned to him/her

In carrying out his/her duties, he/she is obliged to comply with the Legislative / Regulatory, General or Special Provisions, Directions, Circulars and Practices, as these are applied in the Organization.

Required Qualifications:

- Member of the Institute of Certified Public Accountants of Cyprus or other recognized body of professional accountants, according to the Auditors Act of 2017, as each time it is amended

- At least 5 years relevant experience with the duties of the position, acquired after having obtained the qualifications mentioned in point 1 above
- Integrity of character, managerial, administrative and organizational ability, responsibility, initiative and fairness
- Very good knowledge of the Greek and English language
Knowledge of the Languages at the required level should be justified by the candidates either through verified certifications or through an examination until the closing date for the submission of applications.

Duration of employment

(1) Employment will be for a three-year term, under the general and special terms of a standard contract, which will be further renewed for an indefinite period in accordance with the provisions of the fixed-term employment (Prohibition of Discrimination) Act and the provisions of the "Establishment of the State Health Services Organisation (General) Legislation of 2017 "

(2) The first eighteen (18) months of service shall be considered as a trial period during which the organization reserves the right to terminate the contract at its sole discretion without notice or without any compensation.

(3) Employment may be terminated at any time by the employer or by the employer, after the necessary notice provided for in the Termination of Employment Laws.

(4) If the work for which the recruitment has been made, ceased to exist before the expiry of this employment contract, it shall terminate automatically.

(5) The period of employment includes the annual leave acquired during the employment.

(6) Depending on the needs of the Agency, it may also work outside the normal working hours of the State Health Services Organisation.

General Terms of employment

(1) No one is appointed to the Organization unless he/she is a citizen of the Republic or a citizen of a Member State of the European Union: A person who does not have the nationality of the Republic or of a Member State of the European Union applies for appointment in accordance with the provisions of the "Establishment of State Health Services Organisation (General) Regulations of 2017" as amended by them and, if so chosen, may be appointed:

- (i) by contract for a specified period or,
- (ii) if the person concerned had been engaged in a contract with the public service or the Agency for a period of not less than four (4) years.

(2) No one is appointed to the State Health Services Organisation unless he has reached the age of sixteen (17) years of age and, in the case of a citizen of the Republic, has fulfilled his military obligations or has been legally relieved of them.

(3) The candidate's suitability may be evaluated through an oral and/or a written examination and/or other relevant exams where deemed necessary.

With regards to the terms of employment, the «Establishment of the State Health Organization (General) Regulations of 2017» as they are amended will apply each time. In the event where any matter is not regulated by the above Regulations, the applicable Internal Regulations of the Organization will apply.

Submission of Applications:

Submission of applications no later than Friday, **17 August 2018, 14:00**. All applications are required to be made online and to be addressed to the “**State Health Services Organisation (SHSO)**” and should state the **title of the position**.

People and Change Services

For further information regarding the vacancy and the application process, please visit **KPMG Limited’s website at www.kpmg.com.cy ("Careers" / "Vacancies on behalf of Clients")**.

T: 22 209 000, F: 22 513 294, E: hradvisory@kpmg.com.cy

Only successful applicants will be contacted.

All applications will be treated in strict confidence.